

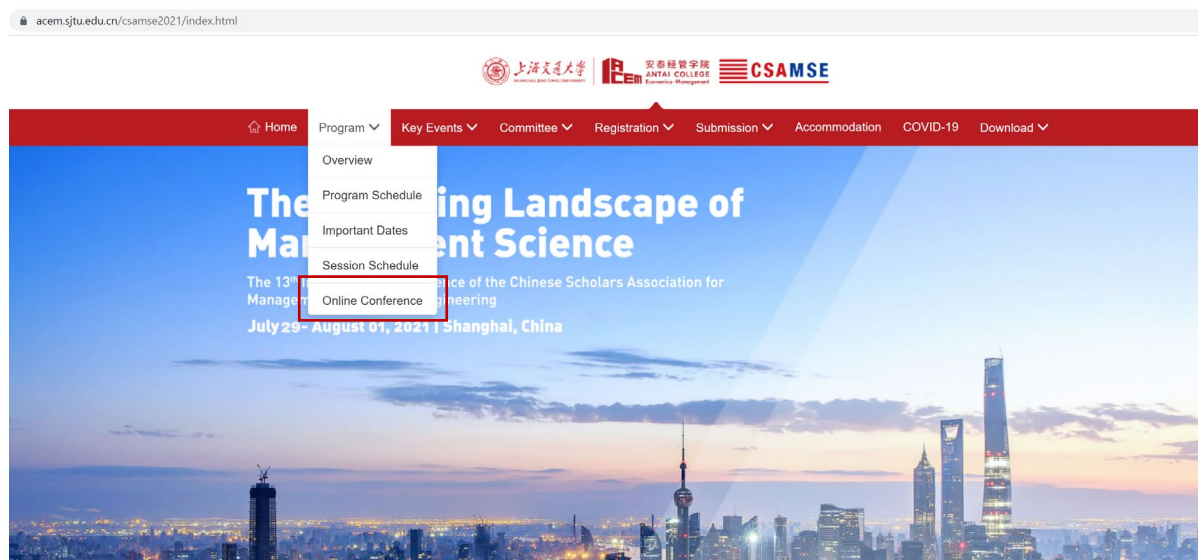
# Guideline to 2021 CSAMSE Online Participants

## Step 1: Log into the online conference system

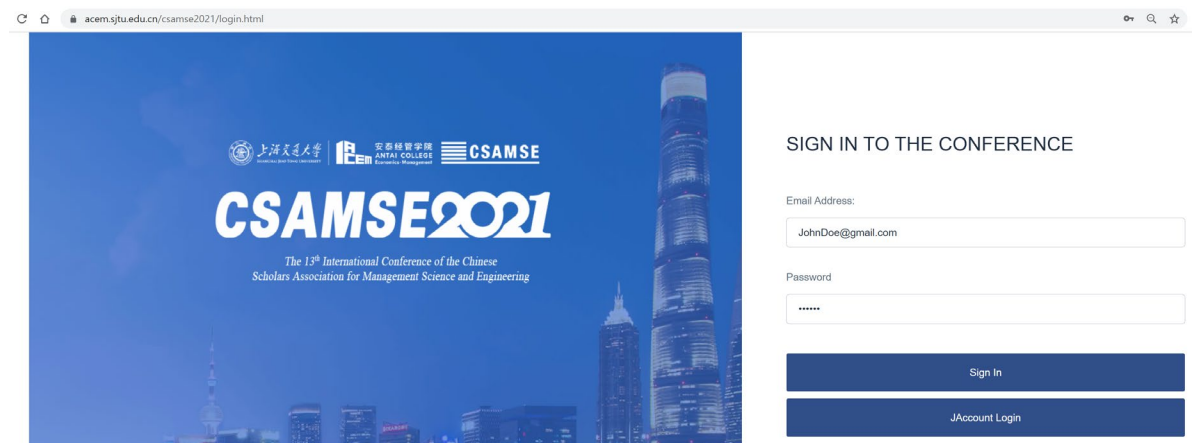
You can log into the online conference system either from the conference website (Method 1), or from the registration system (Method 2).

### Method 1:

1. After logging into the conference website, please click “Program”, and select “Online Conference”. You can alternatively log into the online conference system via the following link: <https://www.acem.sjtu.edu.cn/csamse2021/login.html>



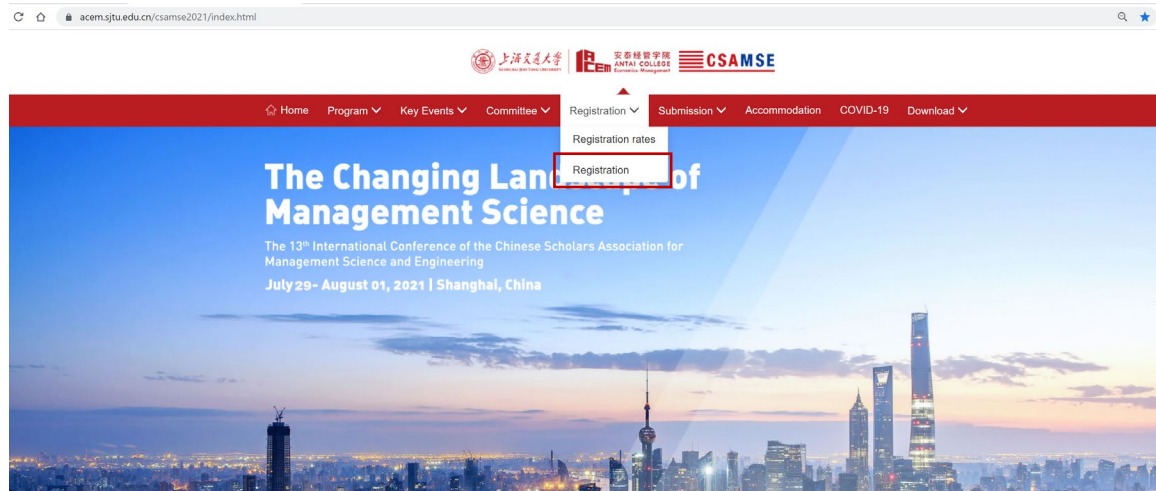
2. Log into the online conference system using your account information for the conference registration system.



If you do not have access to the online conference system, please make sure you have completed the registration. If you have any questions about registration, please contact us by email ([csamse2021@sjtu.edu.cn](mailto:csamse2021@sjtu.edu.cn)).

## Method 2:

1. After logging into the conference website, please click “Registration”, and select “Registration”.



2. Log into the registration system using your account information.



Login	Register
<p><b>Email Address:</b> JohnDoe@gmail.com</p>	
<p><b>Password:</b> .....</p>	
<p><a href="#">Forgot Password?</a></p>	
<p><b>Security Code:</b> LYQH <b>LYQH</b></p>	
<p><b>Login</b></p>	<p><b>Register</b></p>

**Contact Us:**  
Tel: 86-21-62932976 (Ms.Liu)  
Email: [csamse2021@sjtu.edu.cn](mailto:csamse2021@sjtu.edu.cn) (Ms.Liu)

3. Click “Online Conference” on the left menu bar to enter the online conference system.

application.sjtu.edu.cn/psc/ZSPRD/EMPLOYEE/CRM/s/WEBLIB\_ZSGL\_D.TZ\_ZSGL.FieldFormula.IScript\_TZ\_ZSGL?classid=homePage&siteId=416&koprte=R

上海交通大学 SHANGHAI JIAO TONG UNIVERSITY | 安泰经管学院 ANTAI COLLEGE Economics · Management | CSAMSE

Home Page  
Overview  
Payment Methods  
**Online Conference**  
Account Management

Name: John Doe  
Gender: Male  
Email: JohnDoe@gmail.com

**Application Center**

	Application Status
CSAMSE2021	Submitted <a href="#">view</a> <a href="#">print</a>
Invoicing	Please upload the proof of payment and fill in the invoice information <a href="#">Apply</a>

联系我们  
Tel: 86-21-62932976 (Ms.Liu)  
Email: csamse2021@sjtu.edu.cn

## Step 2: Enter the Zoom meeting room

1. After logging into the online conference system, you can click “CSAMSE 2021” to view the list of keynote speeches and breakout sessions.

acem.sjtu.edu.cn/csamse2021/home.html

CSAMSE2021 | 上海交通大学 | 安泰经管学院 | CSAMSE | VR Campus Tour

John Doe  
Shanghai Jiaotong University

Home  
**CSAMSE 2021**  
Agenda  
Speakers

**Welcome to CSAMSE2021**  
CSAMSE2021 LIVE  
The 13th International Conference of the Chinese Scholars Association for Management Science and Engineering  
July 29 - August 01, 2021

**Welcome to the 2021 CSAMSE**  
The Thirteenth International Conference of the Chinese Scholars Association for Management Science and Engineering (CSAMSE) will be held both online and offline on July 29- August 01, 2021 in Shanghai and organized by Antai College of Economics and Management, Shanghai Jiao Tong University, China.

2. You can select the conference date, and click “Watch Now Live” to enter the meeting room of the session that you would like to attend.

The screenshot shows the CSAMSE 2021 website interface. At the top, there is a navigation bar with the CSAMSE logo and a "VR Campus Tour" link. Below the navigation bar, there is a date selector with three options: "7月30号 July 30" (highlighted with a red box), "7月31号 July 31", and "8月1号 August 1". On the left side, there is a user profile for "John Doe, Shanghai Jiaotong University" and a sidebar menu with links for "Home", "CSAMSE 2021", "Agenda", and "Speakers". The main content area displays a list of sessions for July 30th. Each session card includes a session title, time slot, and a "Watch Now LIVE" button (highlighted with a red box). The sessions listed are: "Plenary Session: 2021 CSAMSE CONFERENCE" (08:30 - 12:00) featuring speakers Fangruo Chen, Christopher S. Tang, and John Birge; "Retailing Operations" (Session 1A, 13:00-14:30); "OM-Marketing Interface I" (Session 1B, 13:00-14:30); "Behavior/Sustainable Operations" (Session 1C, 13:00-14:30); and "Topics in Retailing and Sharing Economy" (Session 1D, 13:00-14:30).

3. A pop-up link from Zoom will appear. By clicking “Open Zoom Meetings”, you can enter the Zoom meeting room for the chosen session. Please make sure that you have installed Zoom on your device for attending the conference online.

The screenshot shows the Zoom website interface. At the top, there is a navigation bar with the Zoom logo and a "Support" link. Below the navigation bar, there is a pop-up dialog box titled "Open Zoom Meetings?". The dialog box contains the following text: "https://us06web.zoom.us wants to open this application.", "Always allow us06web.zoom.us to open links of this type in the associated app", and two buttons: "Open Zoom Meetings" (highlighted with a red box) and "Cancel". Below the dialog box, there is a "Launch Meeting" button. At the bottom of the page, there is a link for "Download Now" and a copyright notice: "©2021 Zoom Video Communications, Inc. All rights reserved. Privacy & Legal Policies".

**Important Notes to All Online Participants:**

1. Install or Update your Zoom Client: If you do not have Zoom installed, please install it by either following this link (<https://zoom.us/download>) or the instructions provided by your institution. If you already have Zoom installed, please update your Zoom client to the latest version. Here is a tutorial of how to locate your current Zoom version and update it:

<https://support.zoom.us/hc/en-us/articles/201362233-Upgradeupdate-to-the-latest-version>.

2. To keep the sessions organized, please keep yourself muted during presentations. The session chair will organize the presentations and Q&A. You can ask questions by typing in the chat box or verbally during the dedicated Q&A time.

3. Each session will have a technical assistant to help you with the technology. If the technical assistant is not present, please contact our technical staff by phone (Tel: +86-21-62932509 or +86-21-62933381; Mobile: +86-18101886097 (Mr. Wu) or +86-18018655050 (Mr. Xiao) or +86-18018693238 (Mr. Fang)). If you encounter any technical problems during the conference, you can scan the following QR code to join our WeChat group for online technical support.



CSAMSE Technical Support



**Instructions to Online Session Chairs:**

1. Please follow the above instructions to join the Zoom meeting room at least 5 minutes before the start time of your session. Please note that all times in the program are Beijing Time. The detailed session information is available here:

[https://www.acem.sjtu.edu.cn/conference/static/2021CSAMSE\\_SessionInformation.pdf](https://www.acem.sjtu.edu.cn/conference/static/2021CSAMSE_SessionInformation.pdf).

2. The technical assistant will grant the co-host permission to the session chair for hosting the session.

3. Session chairs are responsible for organizing the presentations and Q&As. Each session is 90-minute long with 3-5 presentations. Please ensure that the session ends on time. Throughout the session, please monitor the text chat and help facilitate the Q&A discussions within the live meeting room.

4. Online presenters can choose to do the online live presentation or play a pre-recorded video. If the presenter(s) prefer to play the pre-recorded video in your session, please ask the technical assistant to play the pre-recorded video submitted by the presenter(s).

**Instructions to Online Presenters:**

1. Please follow the above instructions to join the Zoom meeting room at least 5 minutes before the start time of your session. Please note that all times in the program are Beijing Time. The detailed session information is available here:

[https://www.acem.sjtu.edu.cn/conference/static/2021CSAMSE\\_SessionInformation.pdf](https://www.acem.sjtu.edu.cn/conference/static/2021CSAMSE_SessionInformation.pdf).

2. Please let the session chair and the technical assistant know if you prefer to play the pre-recorded video for the presentation. At least one author should attend the session to participate in the online Q&A with the audience.